xeratek

document solutions

digitising the UAE one page at a time

Corporate

Fact Sheet

Managing & Automating Document Centric Business Processes

Contents

About Us

In recent years, Digital Transformation and the mass adoption of connected digital services by consumers, enterprises, and governments, has emerged as a major driver and enabler of socioeconomic benefits within the GCC and across the globe.

Founded in Dubai in 2009, Xeratek Document Solutions LLC is now the UAE's first choice for achieving real business results through the Digital Transformation and Intelligent Automation of existing document intensive processes; reducing the costs and wastage associated with manual paper driven business processes. Xeratek Document Solutions LLC serves over 700 customers in the UAE with a mix of Business Process Management Solutions, e-Signature Solutions, Robotic Process Automation (RPA), Document Capture & Document Management Solutions, Collaboration and Workflow tools.

Xeratek Document Solutions LLC is proud to be Xerox Emirates' largest and most successful Xerox Business Partner as well as being a growing partner for Epson Middle East. With offices in both Dubai and Abu Dhabi, Xeratek Document Solutions LLC focuses on delivering the highest standards of quality and document centric business process improvement, ensuring our customers receive value added solutions that solve real business problems.

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xerox™

Xerox Business Partner

Since their earliest founding, Xerox has been a company driven to help organizations and people find better ways of working and will always be known as the company that helped change the way the world shares information with the very first copier. Since Xeratek's founding in 2009, we have shared this drive and are proud to be Xerox Emirates' largest and most successful, mullti-award winning Business Partner. In 2016 Xeratek became Xerox Emirates' first and ONLY Accredited Platinum Partner.

Xeratek offers the full range of Xerox products and solutions to fit any business requirement: Products that copy, print, scan and fax; stand-alone copiers or networked multifunction devices; full colour or black and white, along with the full portfolio of Xerox genuine supplies and consumables created to maintain the most efficient performance of your Xerox equipment, including toner and developer supplies; fax, copier, and laser printer cartridges.

Xeratek Managed Print Services helps you re-gain control of processes and reduce the costs of your office document printing by up to 20%. By using our expertise in office efficiency along with proven tools and Lean Six Sigma methodologies developed by Xerox during the past decade, Xeratek will accurately assess your current state, provide you with the true current baseline spend for document output, design the future state model for optimized document output, and manage the transformation to provide you with real business benefits.

From small / medium businesses to multi-national corporations, Managed Print Services from Xeratek can help you achieve your goals, reduce costs, improve document production workflows and meet environmental and sustainability challenges.
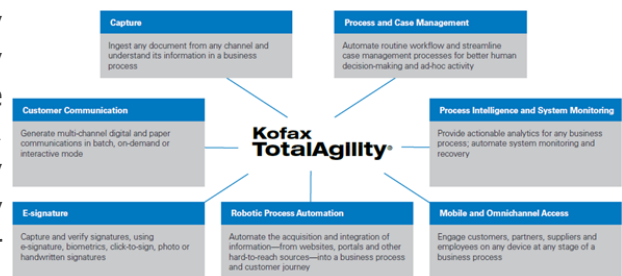
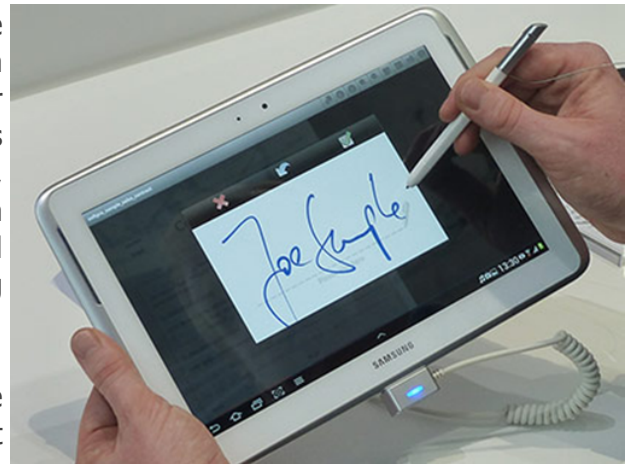# Transform & Simplify Information-Rich Customer Interactions.

Kofax TotalAgility® Platform dramatically simplifies document intensive business processes by bringing together an organisations disparate technologies into a modern, mobile-first, omnichannel platform, that can develop and deploy intelligent business processes—specialized, highly adaptable, mobile-enabled applications designed for engaging customers. And you can create a seamless, real-time link between your customer-facing systems of engagement and the internal systems of record that run your business, minimizing the need to modify enterprise applications, systems or repositories.

Kofax SignDoc® is an electronic signature software that is safe, reliable and easy to use. With a wide range of applications, the software allows for digital signatures to be executed in various settings — the user can be present at an office location, connected through video or audio or be using a remote self-service device. Realise a complete digital transformation of your organisation, improving customer experience while cutting down costs.

An e-signature bears clear proof of who the signatory was, the contents of the document that was signed and the date and time of signing. With an easily tracked audit trail, Kofax SignDoc® ensures that your organisation complies to legal requirements through all process steps and transactions.
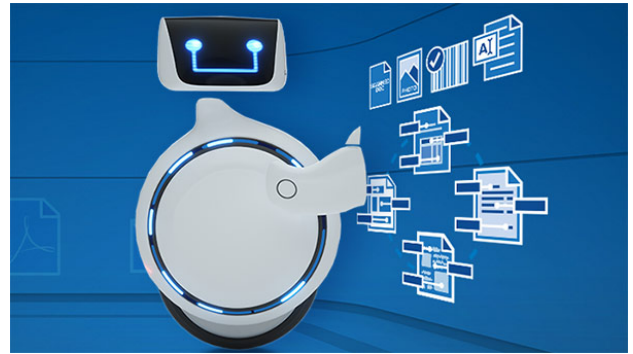
Kofax SignDoc® offers security features like multi-factor authentication, digital certificates and signature biometrics, thereby eliminating the risk of fraud during signing ceremonies.

With **Kofax RPA®** robotic process automation, organisations can quickly and accurately receive, process, and transmit data from all kinds of applications or sources without the need for any programming to facilitate the processes. As automation slowly takes hold in today's businesses, organisations are realising the merits of reducing human errors through a more digitised workflow. Corporations are now splitting work processes between their employees and automation in order to improve the efficiency of their operations. Xeratek Document Solutions can help your organisation support your employees with a digital workforce that cuts down manual workload and improves efficiency. With automation, your organisation also benefits from access to valuable information that was earlier difficult to obtain.

Invoice Processing Automation with Kofax AP Agility® Xeratek Document Solutions offers Kofax AP Agility™ as an automated accounts payable software that, combined with Kofax Invoice Processing (IP) Agility™, enables organisations to shift from manual AP operations to a more profitable and productive system. The software is capable of handling both PO and non-PO invoices and capturing both online and offline invoices.

By capturing greater amounts of data per invoice and reducing invoice processing cycles, the Kofax software enables your organisation to significantly reduce invoice processing costs.

Kofax AP Agility™ can boost your AP department's efficiency by automating data entry. It also brings employees from various departments together to use a single streamlined AP solution that ensures consistency of operations throughout the organization.

Epson have a proud history of delivering ground-breaking technologies, engineered to meet the demands of consumers and businesses worldwide. Epson have been the world's no.1 projector manufacturer since 2001 and are Europe's leading Point of Sale print manufacturer. Xeratek have partnered with Epson to offer their unique range of display products, projectors and Inkjet printers to our customers in the UAE

Epson Business Inkjet Printers and Multifunction Devices

Eliminate traditional printer frustrations and free up your business with the latest WorkForce Pro RIPS and Work Force Enterprise business printers. The advanced Replaceable Ink Pack System (RIPS) technology uses super-high-yield ink supply units for printing up to 84,000 pages between ink changes. This eliminates most of the physical waste involved in printing when compared to comparable colour laser printers. But that's just the start. It also significantly reduces time and hassle, helps you to meet your environmental goals and improves productivity by providing the benefits of a distributed printer fleet. Add to this upto 95% energy consumption savings and the results speak for themselves.

Enterprise Content Management (ECM) has become a key business priority for most organizations. The amount of business information created and shared is increasing in size and speed every day, government compliance requirements are becoming more stringent, and key business tasks require accurate and fast access to records, documents, and other information. Without content management, information becomes chaos – unmanaged, not searchable, and processes rely more on employee institutional memory than technology. Additionally, users waste time looking for, or recreating documents and information, and there may be significant fines and penalties to companies whose documents and information are accidently lost or released publically.